



**PRIVACY STATEMENT  
OF DR. STEFAN WARBEK / WARBEK ATTORNEYS AT LAW (WARBEK)**

**Privacy Statement**

**1. Personal Data**

We collect, process and use your personal data only with your consent / mandate for the contractually agreed purposes or on a legal basis in conformity with GDPR; we thereby comply with data protection law and civil law.

We only collect personal data as far as this is necessary to perform and complete our legal services or you provided the personal data on a voluntary basis.

Personal data means any information relating to an identified or identifiable individual, for example name, address, e-mail, phone number, birthday,, age, sex, social security number, video recordings, photos, voice recordings or biometric data like fingerprints. Also sensitive data like health records or criminal records can be included.

We process the following data of our business / cooperation partners: contact person within the organization of our business / cooperation partner, name, phone numbers, e-mail-addresses, bank data to process and check payments. The purpose of the data processing is to secure our business relations between us and our business /cooperation partners and to meet our contractual obligations from these business relations. The data processing is legally justified as it is necessary for the performance of a contract according to Art 6 Sect 1 lit b GDPR and for our legitimate interests according to Art 6 Sect 1 lit f GDPR. Our legitimate interests are based on the before-mentioned purpose.

**2. Right of access and right of erasure**

As a client of our law firm, you the right of access at any time to your personal data that we have processed, the origin of the data, recipients, purpose of data processing as well as a right of rectification, right of data portability, right to object, right to restriction of processing, barring or deletion of incorrect data or unlawfully processed data.

If your personal data should change, please let us know.

You have the right to withdraw your consent to process your data at any time. To contact us with your request of access, erasure, rectification, objection and/or data portability (if data portability does not cause disproportionate efforts), please find our contact details in Section 10 of this Privacy Statement.

If you feel like our data processing is violating the current data protection law or your rights are harmed in another way, you have the option to file a complaint to the competent supervisory authority. In Austria, the competent supervisory authority is the Austrian Data Protection Authority (Datenschutzbehörde).

**3. Protection of personal data**

Your personal data will be protected by appropriate organisational and technical measures. In particular, these measures concern protection from unauthorised, unlawful or even accidental access, processing, loss, use and manipulation.

Notwithstanding our efforts to keep a reasonable high standard of protective measures, we cannot totally rule out that information that you provide us via internet can be seen or used by unauthorised third parties.

Please be aware that therefore we assume no liability for any disclosure of information if we did not make any mistakes with data transmission and/or unauthorized access by third parties (for example hacker's attack on email-accounts or telephone connections, interception of faxes).

#### **4. Use of personal data**

We will not use data you provide us for other purposes than those justified by our engagement, your consent or the stipulations of the GDPR. We only use data for statistical purposes after the data has been anonymized.

#### **5. Transfer of personal data to third parties**

To fulfil your mandate, it might be possible that we have to transfer your data to third parties (for example opposing parties, substitutes, insurance companies, service providers, courts or responsible authorities). A transfer of personal data will solely be based on the regulations of GDPR, especially for the purpose to fulfil our engagement or with your prior consent.

Please also be advised that in the course of our engagement it might be necessary to regularly provide information on the case to third parties.

Some of the recipients of above-mentioned data might be located outside your country or process your data outside your country. The data protection standards in other countries may not reach the level of standards in Austria. We only transfer data to countries, for which the EU Commission has decided that they reach an adequate standard of data protection or we take measures to ensure that all recipients comply with an adequate standard by entering into standard contractual clauses (2010/87/EC and/or 2004/915/EC) with the recipients.

#### **6. Notification of data breaches**

We try to ensure that data breaches are detected at an early stage and are immediately reported to you and the competent authorities by also stating the categories of data that has been compromised.

#### **7. Storage of data**

We will not store your personal data longer than it is necessary to fulfil our contractual and statutory obligations and to fend off liability claims.

#### **8. Cookies**

This website uses "cookies" to make our services more user-friendly, effective and safer.

A "cookie" is a small text file that our web browser transfers to the hard drive of your computer. It allows our website to recognize you as a user, when a connection between our web server and your browser is established. Cookies help us to determine user frequency and number of users. The cookies we use only establish an identification number that does not allow conclusions about the person of the user. The main purpose of a cookie is to recognize the visitors of our website.

Two types of cookies are used on this website:

- Session cookies: these are temporary cookies that remain on your device until you leave our website and are being erased after your visit.



- Permanent cookies: to create higher usability of our website, these cookies remain on your device and allow us to recognize your browser at your next visit.

You can set your browser to inform you about the setting of cookies and allow cookies only on a case-by-case basis, to disable cookie generally or in special cases as well as to automatically erase cookies when closing the browser. Disabling cookies can affect the usability of this website.

## 9. Server-Log-Files

To optimize our website regarding system-performance, usability and supply with useful information about our services, the provider of our website collects and saves data in so-called "Server-Log-Files" automatically. This includes your IP-address, accessed URL and date/time.

We do not compile this data with personal data sources. We retain the right to check this data subsequently if we become aware of unlawful use of our website.

## 10. Our contact details

The protection of your data is particularly important to us. For questions, withdrawal of consent or objections, you can contact us any time:



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