

WARBEK Attorneys at Law is a cooperation of the independent lawyers Dr. Stefan Warbek and MMag. Dr. Johannes Ziller (hereinafter each: lawyer). A client relationship or other contracts are only concluded with the respective lawyer and the processing of personal data is carried out by this lawyer. This privacy policy applies equally to each of the aforementioned lawyers.

The protection of your personal data is an important concern for us. Personal data is any information relating to an identified or identifiable natural person. In this privacy policy, we disclose how we process personal data.

Please read this statement carefully. Our privacy policy is divided into the following sections:

- **Processing of personal data**
Here we state from which groups of people we process which personal data, for what purpose we do so, how long we store the personal data and why the processing of the personal data is lawful.
- **Protection of personal data**
Here you can find out more about how we protect your personal data from unauthorised, unlawful or accidental access, processing, loss, use and manipulation.
- **Transfer of personal data**
Here we provide information about who we may share personal data with.
- **Rights of the data subjects**
Here we explain which rights the persons whose data we process are entitled to from a data protection perspective.
- **Updates to our privacy policy**
Here you can find out how you can find out about updates to our privacy policy.
- **Responsible**
Here you will find our contact information.

1. PROCESSING OF PERSONAL DATA

WEBSITE VISITORS

When you visit our website, the following information is automatically sent to our website by your end device and temporarily stored in a so-called log file:

- vHost of the accessed website
- File
- Date and time of the retrieval
- Transmitted data volume of the response
- Message about successful retrieval
- Browser type and version
- Operating system of the user (only if transmitted by the client in the user agent)
- Referrer URL (the previously visited page)
- IP address

This data is kept until automatic deletion after one year.



The processing serves the purpose of statistical evaluations for the purpose of the operation, security and optimisation of the website.

The legal basis for this data processing is our legitimate interest in data processing pursuant to Art 6 Sect 1 lit f GDPR. Our legitimate interest lies in the above-mentioned purpose.

COOKIES

Our website does not use cookies.

CLIENTS

We process the following data from our clients:

- Contact person within the client if the client is not a natural person
- Personal master data (name, address, date of birth)
- Contact details (telephone number, e-mail address)
- Gender
- National insurance number
- Documents (e.g. contracts, correspondence, photos, video recordings, voice recordings)
- If necessary, health data or data in connection with criminal proceedings may be included.

The processing serves the purpose of professional representation of parties and legal advice in judicial and extrajudicial matters as well as the assumption of trusteeships, the drafting of documents or other errands undertaken in the course of a contractual relationship existing between the lawyer and the client. The provision of the above data is necessary for the representation and legal advice of our clients. If this data is not provided, we will not be able to provide representation and legal advice.

The above-mentioned data will be stored by us for at least 5 years (as provided for in § 12 Sect 3 RAO), at most for 30 years (limitation period).

The legal basis for the processing of data is the fulfilment of a contract pursuant to Art 6 Sect 1 lit b GDPR, the consent of the data subject pursuant to Art 6 Sect 1 lit a GDPR and the fulfilment of our legal and professional obligations pursuant to Art 6 Sect 1 lit c GDPR. The legal basis for the processing of data in connection with criminal proceedings is the assertion, exercise or defence of legal claims pursuant to Art 9 Sect 2 lit f GDPR.

BUSINESS PARTNERS, SUPPLIERS

We process the following data from our business partners and suppliers:

- Contact person within the business/cooperation partner or supplier
- Name
- Contact details (telephone number, e-mail address)
- Bank data for the settlement of payments/control of incoming payments

The provision of the above data is necessary for the conclusion of a contract. If this data is not provided, we cannot conclude a contract with you. Business partner and supplier data is processed for the purpose of fulfilling the obligations arising from the business relationship with our business partners and suppliers.

The above data will be stored by us for at least 7 years (as provided for in § 132 BAO), at most for 30 years (limitation period).

The legal basis for this is the fulfilment of a contract pursuant to Art 6 Sect 1 lit b GDPR and the fulfilment of a legal obligation pursuant to Art 6 Sect 1 lit c GDPR.

PERSONAL DATA NOT COLLECTED DIRECTLY FROM THE DATA SUBJECT

In the course of our work, third parties (e.g. clients, courts, authorities) regularly provide us with various personal data of other persons (e.g. opponents in proceedings, contractual partners, witnesses, persons providing information, other persons involved).

The legal basis for the processing of this data is the fulfilment of a contract with our clients pursuant to Art 6 Sect 1 lit b GDPR and the fulfilment of our legal and professional obligations pursuant to Art 6 Sect 1 lit c GDPR.

As we are subject to a professional duty of confidentiality (§ 9 Sect 2 RAO), we are exempt from the duty to inform the data subject in respect of these persons pursuant to Art 14 Sect 5 lit c GDPR.

2. PROTECTION OF PERSONAL DATA

Your personal data is protected by appropriate organisational and technical precautions. These precautions relate in particular to protection against unauthorised, illegal or even accidental access, processing, loss, use and manipulation.

Notwithstanding efforts to maintain an appropriately high level of due diligence at all times, it cannot be excluded that information you disclose to us via the Internet may be viewed and used by others.

Please note that we therefore accept no liability whatsoever for the disclosure of information due to errors in data transfer not caused by us and/or unauthorised access by third parties (e.g. hacker attack on e-mail account or telephone, interception of faxes).

3. TRANSFER OF PERSONAL DATA

In order to fulfil your order, it may also be necessary to forward your data to third parties (e.g. opponent, substitutes, insurance companies, service providers we use and to whom we make data available, etc.), courts or authorities. Your data will only be forwarded on the basis of the GDPR, in particular for the fulfilment of your order or on the basis of your prior consent. Furthermore, we inform you that in the context of our legal representation and support, factual and case-related information is also regularly obtained from third parties. Some of the above-mentioned recipients of your personal data are located outside your country or process your personal data there. The level of data protection in other countries may not be the same as in Austria. However, we will only transfer your personal data if the requirements for a transfer according to the GDPR are met.

4. RIGHTS OF THE DATA SUBJECTS

RIGHT OF ACCESS (ART 15 GDPR)

Upon request, we must provide you with information about the personal data processed and the purpose of the processing within one month.

RIGHT TO RECTIFICATION (ART 16 GDPR)

You can request correction of incorrect or incomplete data.

RIGHT TO ERASURE (ART 17 GDPR)

We must delete data if it is not necessary for the purposes of processing, you withdraw your consent (unless there is another, additional authorisation for processing) or the data has been processed unlawfully.

RIGHT TO RESTRICTION OF PROCESSING (ART 18 GDPR)

You can request a restriction of processing if, for example, your data is only to be used for certain purposes.

RIGHT TO DATA PORTABILITY (ART 20 GDPR)

You may request to receive the data processed about you in a structured, commonly used and machine-readable format and that it be transferred to other data controllers.

RIGHT TO OBJECT (ART 21 GDPR)

You can object to processing based on public interest or our legitimate interest.

RIGHT OF WITHDRAWAL (ART 7 SECT 3 GDPR)

You can revoke your consent at any time and without giving reasons. You can do this by sending a message to our e-mail address office@warbek.at or by sending a letter to our postal address Schöpfstraße 15, A-6020 Innsbruck.

COMPLAINT TO THE DATA PROTECTION AUTHORITY (ART 77 GDPR)

If you believe that the processing of personal data concerning you violates the GDPR, you have the right to lodge a complaint with a supervisory authority (in Austria, this is the data protection authority).

More detailed information on these rights can be found in the English version of the GDPR at the following link: <https://eur-lex.europa.eu/legal-content/EN/TXT/HTML/?uri=CELEX:32016R0679&from=EN>

Please note that you must prove your identity in a suitable form in order to exercise these rights. Without this proof, there would be a risk that unauthorised persons could access or dispose of your data.

5. PRIVACY POLICY UPDATES

If there is a change to our privacy policy, we will post the change on this page. Please inform yourself about changes to the privacy policy here.

6. RESPONSIBLE

The responsibility for the personal data processed by the independent lawyers Dr. Stefan Warbek and MMag. Dr. Johannes Ziller lies with the respective lawyer in charge, all three of whom can be reached at:

Schöpfstraße 15, A-6020 Innsbruck,

E-mail: office@warbek.at

Tel: 0512/560 650

Fax: 0512/560 650-50